Erasmus+ Outgoing Student Mobility for Traineeships (KA-131)

Definition of the Activity

Student mobility for studies mainly covers mobility between EU Member States or between EU Member States and countries associated with the Programme at associate degree, bachelor's, master's or doctoral levels and in any academic field of study.

Student Mobility for Traineeships is an activity in which a student enrolled in a higher education institution carries out a traineeship related to their academic field of study at an enterprise abroad, a research institute, a laboratory, or an institution or organization. Following courses at a higher education institution is not considered a traineeship.

The activity duration is between 2 and 12 months for each study cycle separately. Traineeships may be carried out during any year of study and, for students in the final year of their programme, before graduation.

Examples of Eligible Traineeship Locations

The activity covers the mobility of a beneficiary enrolled in an ECHE-holding higher education institution to an ECHE-holding higher education institution in another participating country or to any public or private institution/organization operating in the labour market or in the fields of education, training and youth, including:

- Small, medium-sized or large public or private enterprises
- Local, regional or national public bodies
- Embassies or consulates of the sending country abroad
- Chambers of commerce, craft associations, exchanges, trade unions and any business-sector association or union
- Research institutes
- Foundations
- Schools, institutes or education centres, including vocational or adult education and all kinds of educational institutions from preschool to upper secondary level
- Non-profit institutions, associations and NGOs
- Institutions providing career planning, professional consultancy and information services
- Higher education institutions, which must hold an ECHE

The following organizations are not eligible for Erasmus+ traineeships:

- European Union institutions and EU agencies (see https://europa.eu/european-union/about-eu/institutions-bodies_en)
- National Agencies and similar organizations that implement EU programmes. Whether a host institution/organization and the nature of the traineeship are eligible is an academic assessment to be made in accordance with the provisions stated in this handbook and with the principles of equality and transparency.

The suitability of the traineeship location and programme to the content of the student's diploma programme is assessed by the relevant faculty/department authorities.

Who Can Participate?

Students enrolled in formal education at higher education institutions may participate in traineeship mobility. Students enrolled in open education or similar distance-learning programmes cannot benefit from the activity. Accordingly, students applying to the programme must be full-time students registered at Istanbul Atlas University at associate degree, bachelor's, master's or doctoral level, excluding undergraduate language preparatory students. Students enrolled in double-major programmes may apply for mobility from only one major in the same application period.

Minimum Requirements for Participation

Students must first meet the following minimum requirements:

1. The student must be a registered, full-time[1] student at any formal education cycle (first, second or third cycle)[2] within the higher education institution.
2. The cumulative GPA must be at least 2.20/4.00 for first-cycle students. For students who do not yet have a transcript at the application stage, the associate degree graduation grade must be at least 2.20/4.00 for students transferring from associate degree programmes, and the high-school graduation grade must be at least 75/100 for first-year students. The cumulative GPA of second- and third-cycle students must be at least 2.50/4.00.
3. If the student has previously benefited from higher education mobility activities[3] under the 2014-2020 and/or 2021-2027 Erasmus+ periods within the current study cycle, the total duration including the new activity must not exceed 12 months.

[1]First cycle means associate degree and bachelor's degree; second cycle means master's degree; third cycle means doctoral degree.

[2]Persons who graduate from faculties of pharmacy, medicine or dentistry and are placed in a higher education institution through central examinations (TUS, DUS, EUS) to continue specialization training cannot benefit from Erasmus student mobility if they do not have registered-student status at the relevant higher education institution.

[3]Similar programmes under the Presidency for Turks Abroad and Related Communities are not included.

Academic Recognition

Istanbul Atlas University is obliged to provide full recognition for the traineeship period spent abroad. Full recognition is carried out as follows: if the traineeship is a compulsory traineeship, it is entered in the transcript. Non-compulsory traineeships are shown as a footnote in the transcript. The traineeship programme successfully completed at the host institution and included in the student's traineeship agreement must appear in the Diploma Supplement, and the footnotes must clearly state that the student benefited from mobility under Erasmus+.

Selection Criteria

The general criteria used to evaluate mobility applications are determined by the Turkish National Agency and explained in the Implementation Handbook. Table 1 contains the general criteria determined by the National

Agency. In addition to these general criteria, Istanbul Atlas University updates its criteria in each contract period and announces them in the call

Table 1. Evaluation Criteria:

Evaluation criteria and weighted scores to be used in the assessment of Erasmus+ Student traineeship mobility applications	
Criterion	**Weighted Scores**
Academic achievement level (CGPA)	50% of a total of 100 points
Foreign language score	50% of a total of 100 points
Children of martyrs and veterans[1]	+15 points
Students with disabilities[2]	+10 points
Students for whom a protection, care or accommodation decision has been issued under Law No. 2828 on Social Services[3]	+10 points
Students who themselves or whose first-degree relatives receive disaster-victim assistance from AFAD	+10 points
Submitting an acceptance letter from the host institution	+10 points
Traineeships for the improvement of digital skills are prioritized[4]	+5 points
For each previously used mobility activity (with or without a grant)	-10 points
Participating in mobility in the country of citizenship	-10 points
Failure to notify withdrawal within the required period after being selected for mobility	-10 points
Applying to two types of mobility at the same time: points (applied to the mobility type preferred by the student)	-10 points
For selected students: failure to attend meetings/trainings organized by the higher education institution about mobility without an excuse (if the student applies for Erasmus+ again)	-5 points
Declaring that one will take the language exam but not taking it without an excuse, if the student applies for Erasmus+ again	-5 points

[1]Veterans, spouses and children of veterans, spouses and children of war martyrs, and certain persons covered by Law No. 3713 and Decree-Law No. 667 are prioritized; +15 points are applied if the scanned Martyr/Veteran Family Card issued by the Ministry of Family and Social Policies is submitted.

[2]Students with disabilities receive +10 points if they document their status with a Disability Health Board Report issued by a fully equipped public hospital authorized by the Ministry of Health.

[3]For prioritization under Law No. 2828, the student must submit a letter from the Ministry of Family and Social Policies indicating that a protection, care or accommodation decision has been issued for them.

Grant Support

The individual support grant amounts applied when sending students to countries associated with the Programme are as follows:

Country group	Host country	Monthly traineeship grant (EUR)
Groups 1 and 2	Germany, Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Greek Cypriot Administration of Southern Cyprus, Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Latvia, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Slovakia, Slovenia, Greece	750
Group 3	Bulgaria, Croatia, North Macedonia, Lithuania, Hungary, Poland, Romania, Serbia, Türkiye	600

Additional Grant Support for Students

Additional Grant Support will be provided to participants with fewer opportunities in addition to the grant to which they are entitled. In order to receive this grant, the participant with fewer opportunities is defined as a person with economic and social disadvantages who falls under one of the following subcategories:

1. Persons subject to Law No. 2828 (those for whom a protection, care or accommodation decision has been issued by the Ministry of Family and Social Services under Law No. 2828)
2. Students for whom a protection, care or accommodation decision has been issued under Child Protection Law No. 5395
3. Persons receiving an orphan's pension
4. Children of martyrs/veterans
5. Students or their families receiving a neediness allowance. It is sufficient to submit a document proving that the student, parent or guardian was receiving financial support from municipalities, public institutions and organizations, ministries, Social Assistance and Solidarity Foundations, the General Directorate of Foundations, the Red Crescent, AFAD, etc. at the time of the Erasmus application.

Credit and Dormitories Institution scholarships and similar scholarships, other grants, aids and scholarships in the nature of merit scholarships, and one-time aids are not accepted as financial aid under this scope.

Application

Details regarding the application for the relevant period are announced on our website. Applications are received through the National Agency Application Portal at https://turnaportal.ua.gov.tr/giris. The application system user guide for the portal can be accessed via the Turkish National Agency Erasmus Application Portal Application System Guide.

For detailed information: erasmus@atlas.edu.tr